Cornelia Miller called the meeting to order.

Old Business:

1. Customer service and respect for students

The College Council listened to Faculty Senate concerns in their last meeting. The Council encouraged Faculty Senate to make suggestions and recommendations for solving problems.

The College Council did not address the problem of the condition of the dorms before students move in. This year there were problems with repairs not being made, as well as floors and shower areas not clean before the dorms were opened to students for Summer and Fall Semesters. Students living in the dorms pay a $50 cleaning fee to have rooms cleaned after they leave.

The Faculty Senate recommends that the college implement procedures to ensure that the rooms are cleaned and repaired before students move in and that rooms be inspected by either Dean Wall or Dean Jones.

The College Council addressed make-up days, but not the holding of classes without the dorms open. These are two separate problems. Faculty Senate understands that missed days must be made up. The faculty who are professionals should be willing to work any days needed to make up missed days. Suggestions were made for using the faculty duty day which is included in each term as makeup day when needed.

The Faculty Senate recommends that every aspect of the college be ready for business before classes are resumed after college closing due to weather conditions.

2. Survey of on-line registration

Dean Jones was contacted with the Faculty Senate concerns over the on-line registration and student advisement. Dean Jones said a sample of students had been surveyed and faculty would be sent electronic surveys. Faculty have since received surveys concerning on-line registration, but no results have been made available.

Nursing wants to advise their students each term. Other departments want to encourage their students to be more self sufficient and active in planning their own college education. Instructors should recommend students that need advising to come for individual advising.
The Faculty Senate recommends that in the future instructors who do not wish their student pre-authorized, notify the Registrar and have their students blocked and therefore required to see an advisor.

New Business:

1. New Faculty Evaluation Forms

Dean Hall has asked the Faculty Senate to look over the new Faculty Evaluation Forms. Instructors had questions over 3 of the items on the Department Chairperson’s Summary Evaluation. Discussion ensued on items 4 & 8 over how the instructor would be objectively evaluated. The Senate questioned the necessity of item 6 since students will no longer be required to seek academic advising.

The Faculty Senate recommends clarification of the measure that will be used to evaluate faculty on items 4 & 6.

The Faculty Senate recommends that item 6 be eliminated since advising duties are included in item 5 and students are no longer required to meet with their advisor.

2. Meeting date for December

The regular meeting for next month would be on December 13th. Due to the Diversity Workshop also scheduled for the 13th, the Faculty Senate will not meet in December.

3. Meeting time and date for Spring Semester

A class is scheduled for Tuesday afternoon Spring Semester via Telecommunications. The new meeting time for Faculty Senate will be the 2nd Wednesday of the month at 1:30 pm.

The January meeting will be held Wednesday, January 18th at 1:30 pm via IITS.

The meeting adjourned at 2:20 pm.