Members of the Adult Education and Skills Division Advisory Committee met on the Atmore Campus on October 25, 2006 at 1:30 p.m.

Business:

- Dean Hall called the meeting to order and introduced Donna Silcox, a new member representing the Escambia County School System. She thanked everyone for their attendance and input into the report. She gave a brief overview of the importance of the Carl Perkins Report and explained that the purpose of the committee was to evaluate the 2005-2006 performance and suggest any improvements for the 2006-2007 year.

- Dr. McBride welcomed everyone and stressed the importance of the Carl Perkins funding. This funding provides money to the technical programs at the college for instructional aides as well as professional development opportunities to our instructors. This report is evaluated to ensure that the money provided to the college is spent in the manner stated in the report.

- Dr. Latitia McCane thanked Mickey Cannon, Carolyn Woods, Anthony Hardy, Otis Thames, and the technical faculty for their help in compiling the information for this report.

- Dr. Latitia McCane provided a PowerPoint presentation outlining the completed 2005-2006 Performance Report. Dr. McCane discussed each measure which included the targeted level of performance as well as JDCC’s level of performance for the data collection period. She explained steps that JDCC intends to take in order to improve areas that fell below the targeted level of performance. Dr. McCane asked for suggestions or comments that would help JDCC in reaching the targeted levels. The following suggestions and/or recommendations were made by the advisory board:

  Measure 1b: Percentage of full completers able to apply mathematical reasoning to work-related problems at or above the skill level identified for their program as measured by the ACT Work Keys Applied Mathematics assessment. Provide WorkKeys remediation through the Adult Education Key Train program.

  Measure 1g: Percentage of career/technical education students with a grade point average of 2.0 or higher in technical course work. Al Bennett discussed the possibility of cross training/peer training of students; Dr. McBride suggested providing training and/or tutors for displaced students; and Otis Thames stated that students not withdrawing and receiving an “F” would also bring the grade point average down.
Measure 1h: Percentage of full completers passing applicable licensure/certification examinations. Mickey Cannon stated that he only received licensure scores after they had passed the exam, therefore, only passing information is in the AS400. Dean Hall suggested that Ann Mantel be contacted with a more accurate passing percentage.

Measure 1j: Percentage of full completers employed. A suggestion was made to lower the target in the new report due to the correctional sites.

Measure 2d: Percentage nontraditional (gender) students enrolled in nontraditional programs. Donna Silcox suggested that JDCC offer nontraditional scholarships to students in nontraditional programs.

Measure 4c: Percentage programs in which curricula are based on industry-identified competencies. After much discussion, it was agreed that all technical curriculums have been redesigned using the industry-based competencies, therefore this level of performance was changed to 100%.

- Al Bennett provided a brief overview of the Training for Business and Industry program. He explained that this program provided excellent exposure for the College as well as bringing in money to the college.

- Clair Sanborn gave a brief overview of the Adult Education program. The goal of Adult Education is to serve upper level students. She explained that the communities libraries in Atmore and Brewton helped by providing literacy services to lower level students. During the last year, Adult Education services were only provided to upper level students (8th grade and over). Adult Education is also offering the Career Credentialing document. To receive this document, students are WorkKeys tested in Reading for Information, Applied Math, and Locating Information. The WorkKeys is given free of charge to Adult Education students. Ms. Sanborn stated that a major problem for Adult Education was retaining their students. Ms. Sanborn requested input from committee members. The following suggestions were made:
  - Dr. McCane suggested providing counseling activities to address behavioral problems and working in conjunction with the Escambia County School System.
  - Ernest Marvin suggested printing success stories in the area papers.
  - Kathleen Hall suggested placing ads in local papers and stressing the Career Credentialing document by possibly bringing someone in from Masland or Smurfit to discuss their hiring practices.
  - Donna Silcox complimented the Adult Education and GED Testing programs at JDCC. She emphasized that many of these students have no home life and need encouragement in order to succeed.

- Dr. McCane concluded the meeting with an overview of funding plans for the 2006-2007 year. The total budget amount is $139,838.38 ($125,138.38 for equipment and supplies and $14,700 for professional development. The focus programs for 2006-2007 will be ACR and ABR. Funds will also be provided for Work Keys testing.
There being no further business, Dean Hall thanked all committee members for their attendance and input into the meeting. The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Carolyn Woods

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