Carol Bates addressed the committee about adding a Computer Support option to the list of Computer Science majors. Mrs. Bates clarified that the present number of faculty is adequate to offer the additional courses: CIS 147, 207, 212, 268, and 269. Furthermore, two of the new classes, CIS 268 & 269, will prepare students who wish to take the A+ Certification Exam, which is non-vendor specific, unlike the Cisco Certification Exam. A motion to approve this new option was presented, seconded, and unanimously affirmed.

Cornelia Miller then presented information from Dean Hall on a proposed short certificate program in Accounting Technology which, if approved, will be offered to daytime students on the Atmore campus. This proposal generated quite a bit of discussion, especially in terms of how the new program might affect existing course offerings such as OAD. A related concern was raised as to whether the option to take a short certificate in Accounting Technology might encourage students to choose this option instead of the longer OAD degree. Due to these and other concerns, this item was tabled pending further investigation.

Dr. McCane welcomed new members of the committee and briefly discussed our purpose as stated below:

The purpose of this committee is to review curricula offerings in all areas on a regular basis to assure currency, appropriateness, integrity, and quality. Any proposed changes to the college curriculum must be evaluated and approved by this committee and recommended to the Dean of Instruction. The committee serves in an advisory capacity to the Dean of instruction on all matters affecting curricula offerings.

Dr. McCane then reviewed the subcommittee assignments for the program review process. The composition of the subcommittees is as follows:

- Liberal Arts/General Studies (to be completed from last cycle)
  Chair- Vanessa Kyles, Latitia McCane, Jeffrey Faust
- Nursing Assistant
  Chair- Allen Gainer, Ann Lambert
- Air Conditioning and Refrigeration
  Chair- Jan House, David Quarker
- Accounting Technology
  Chair- Linda Miller, Deborah Albritton, Sue Laing
- Commercial Foods
  Chair- Cornelia Miller, Chipper Staff
- Upholstery
  Chair- Lisa-Pace Hardy, Tara Daniel

Dr. McCane informed the committee that program review training will be provided not only for new committee members, but also for faculty who will have to assemble program portfolios.
during this review cycle. A detailed timeline in terms of the program review process and the related training will be forthcoming via e-mail.

New SACS guidelines require that supporting documentation be in electronic/digital format, which will involve some new procedures in terms of preparing the program portfolios. Specifics about this change will be forthcoming as well.

Beginning in October, Curriculum Committee meetings will be held at 1:00 on the 4th Wednesday of the month and will be over a brown bag lunch.

Respectfully,

Jeffrey Faust
9/28/2006