Cornelia Miller called the meeting to order.

**Old Business**

1. **Retention, Recruitment and Activities for Students**
   Dean Jones, Lee Barrentine, and Maurice Moore joined the Senate meeting to discuss issues involving recruitment and student activities.

   The service area for Jeff Davis includes Escambia County, AL; a small part of Conecuh County, AL; Santa Rosa County, FL; Okaloosa County, FL; Walton, County, FL; and Escambia County, FL. The recruiter has been going into local high schools presenting information on JD and financial aid in the English classes. In the past the visits may not have been consistent. The Senate asked if high school students had been surveyed on their views of JD. Lee said the smaller groups in the English classes facilitated more contact and discussion with individual students. Dean Jones cited one reason for students going to Faulkner instead of JD was the full scholarships available at Faulkner while JD can only offer $425 per semester. The scholarship committee is trying to revamp the scholarships to be more in line with other institutions.

   The Eighth Grade Day is a way of recruiting younger students. Eighth graders from area schools will be on the Brewton campus February 27th and 28th and on the Atmore campus during March. Younger students have not been targeted on an individual basis. The Senate mentioned possibly clipping articles on student achievements from the local papers, laminating it and sending it to them with congratulations from of JDCC. This was previously done by the College but has been stopped.

   There was a question about recruiting for technical programs. Recruiting is done for the entire institution, academic and technical programs are both presented. Instructors can accompany Lee to the high schools to discuss their programs.

   All JDCC employees should help with recruitment. Faculty and staff are stopped all the time with questions about the college. Requests are also made for employees to serve as judges in area schools. When these requests are made employees should attempt to fulfill these requests or find someone else who can.
The Senate was given a list of proposed student activities for Spring 2006. This has been in the works for several months. Activities are limited by lack of funds.

2. Work Study Students

Some departments have received work study students since the last Faculty Senate meeting. There is still a problem with getting help in the art department. There was a question whether students could be used to grade papers.

Recommendation: The Senate recommends that Vanessa Kyles be invited to the next meeting to answer questions and explain work study policies.

3. Notifying Students of cancelled classes

Cornelia will talk with Anthony Hardy about placing a notice on the web page encouraging students to check their class schedule before the first day of class for any classes that have been canceled.

Recommendation: The Senate recommends that information about newly formed classes & Canceled/Closed classes be placed in a prominent place on the JDCC web site.

New Business

1. Inclement weather days and the calendar for 2006-2007

The State of Alabama does not recognize inclement days like those allowed for High Schools. The calendar must include 206 instructional days per year (Fall –78 days, Spring—78 days, Summer—50 days). In the event of missed days, the days should be shifted to keep instructors from working on unscheduled days, if this is not possible they may be required to work other days. But all missed days must be made up. In the past there have been problems with the Chancellor’s Office not wanting to cancel classes when the weather was good in Montgomery. Perhaps this will no longer be a problem after Katrina.

The Senate voted to accept the calendar proposed by the Calendar Committee for 2006-2007.

2. Faculty ethnicity

The Senate received a request to discuss ethnicity based on the Spring 2006 enrollment. The following question was asked: Does JDCC faculty ethnicity truly represent the student body on Brewton and Atmore Campuses? Is the Administration actively recruiting minorities as instructors?
The Senate was not sure whether the question was does the faculty makeup represent the student makeup or is the administration encouraging and recruiting minorities. The Senate encourages further clarification on the issue in question.

In the past all applicants for a position with a completed application packet were interviewed. Recently the number of applicants has been cut to 12 before the interviews begin. How are applicants eliminated? What is the elimination criteria and who makes the decision?

Recommendation: The Senate recommends that Cornelia ask Sherry Martin the procedures for narrowing the number of applicants down to 12.

The next meeting will be Wednesday, March 8th at 1:30 p.m. via telecommunications.

The meeting adjourned at 3:05 p.m.