The College Council met on Thursday, January 18, 2007, via the Telecommunications System on each campus. Members absent were: Marie Heaton, Cornelia Miller, Kathleen Hall, Sara Stallworth, Sherry Martin, and Mike Kircharr. Members present were: Susan McBride, Latitia McCane, Lee Barrentine, Tonya Nelson, Richard Lynn, David Jones, Mike Tedder, Bernie Wall, Loletta Redmon, Beverly Gulley, Al Bennett, Tina McCune, and Ada Adams.

Dr. Susan McBride presided over the meeting.

She presented a proposal for a new College Council Meeting Schedule which would change meeting times from monthly to four times per year (September, January, April, & July). Meetings will continue to take place on the third Thursdays. Other meetings will be called as necessary and information will be e-mailed to council members between meetings. Another proposal was that meetings occur face-to-face rather than via telecommunications. Dr. McBride asked for comments from members. One Council member felt that there was too much time between September and January without holding a meeting. After discussion, it was decided to add a meeting the last Thursday in October which will mean the Council will meet five times per year. Everyone agreed with this proposal. Dr. McBride stated that she will amend the proposal and send it to all Council members.

Anthony Hardy covered guidelines relating to Sensitive Data Storage and Handling. The guidelines include inventory forms that should be completed for computers (including laptops and disks that may be used other than on-campus). He will be meeting with each user to verify if they are using information that may be sensitive and how that information is being used or stored. If a computer or peripheral containing social security numbers, etc. is stolen, the College will be better prepared to inform people if they are aware of it. Also, as the College prepares for reaccreditation, one of the things the Southern Association of Colleges & Schools (SACS) will be checking is how we maintain security of data.

Regarding enrollment, Dean Jones stated that head count is up; credit hour enrollment is not up. A comment concerning this was that students taking developmental courses are not able to take full loads.

Dr. McBride presented copies of the 2007-2008 Planning Assumptions for review and comments. She stated that these assumptions are used as a basis for planning for the year, and finalized assumptions are presented to those who prepare budgets for their departments. Dean Wall stated that if an assumption is made that will require additional funds to carry it out, we should know that the funds will be available before we make the assumption. An example would be to make sure that we have the money and support to bring about the activities if we make the assumption “dual enrollment courses will be taught at area high schools.” Each assumption was addressed with comments or
suggestions for change. Dr. McBride stated that she will revise the assumptions and copies will be sent to Council members.

The character trait of the month, “Enthusiasm,” was discussed. Some remarks by council members were: teachers (especially in difficult subjects) should show enthusiasm to spark the interest of students; enthusiasm is contagious; when faced with a new task, embrace it with enthusiasm and hope those around you will do the same.

Dr. McBride announced that the next meeting will take place at 2:30 p.m. on April 19, 2007, in the telecommunications center classroom (first classroom on right when you start down hall) on the Brewton Campus. Dr. McBride asked for further comments. None were expressed. She thanked everyone for coming and for their input, and the meeting was adjourned.

Respectfully submitted,

Ada Adams