The Outcomes Assessment Committee met in the Dean of Instruction’s conference room. Attending were: Co-chairs, Dean Kathleen Hall and Sherry Martin; Robin Sessions; Carol Bates; and Susan Mack.

It was reported that the primary focus of SACS is on Student Learning Outcomes. Dr. Cardell recommended that the word “Program” be deleted from JDCC’s Student Learning Outcomes. Ms. Martin indicated that our main objective is to show that the college is diligently working on measuring outcomes and making modifications where necessary. Dean Hall indicated that the college needs to be sure that adequate measures are being used to report results.

Copies of Program Student Learning Outcomes were distributed to committee members for review. The following changes or additions were recommended:

**Accounting Technology**: 1a. Add “Using a grading rubric”
**Auto Body**: 1a. Add “Using a grading rubric”
3b. Add “Using a grading rubric”
**Cabinetmaking**: 1b. Add “Using a grading rubric”
2a. Add “Using a grading scale”
**Developmental**: 1a. Add “Using a grading rubric” on Use of Results
**Academic Transfer**: 1a. Add “Using a grading rubric”
1b. Add “Using a grading rubric”
4a. Add “Using a grading rubric”
**General Education**: 1a. Add “Using a grading rubric”
1b. Add “Using a grading rubric”
2a. Add exam, “Using a grading rubric”
3. Work Keys assessment
**Masonry**: 3b. Add “Using a checklist”
**OAD**: 3a. Add “Using a grading rubric”
4a. Add “Using a grading rubric”
**Small Engine Repair**: 2b. Add “Using a grading rubric”
3b. Add “Using a grading rubric”
**Upholstery**: Change “According to” to “Using a checklist”
**Welding**: Use of Results: 1b. Chang to “Locally developed skills test”
3b. Add “Using a grading rubric”

**Planning Unit Changes**

1.0 Executive Leadership: change “are” to “were”
3.0 Instruction: Change numbering
3.1 Adult Education: Add “A comparison shows”
3.2 Business: Additional on-line courses for business students

3.4 Humanities: Change font

3.6 Math and Science: review of SREB Report

3.8. Technical Education: 1. Add “developed and approved by the Curriculum Committee”


It was noted that Student Learning Outcomes from Nursing had not been received due to Ann Mantel being temporarily assigned to the nursing program at Bishop State.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Donna Price