Representatives of the Safety/Security/Facilities Committee met on the Atmore Campus at 10:30 a.m. on Tuesday, April 10, 2007, and on the Brewton Campus at 2:00 p.m. on the same date. The meetings were called by the chairman of the committee, Richard Lynn. The purpose of the meetings was to review all issues previously identified by the committee as concerns and determine which of these had been adequately addressed. The committee was to also determine which issues remained open and identify any new safety, security, or facility concerns.

The following individuals were present at the meeting held on the Atmore Campus: Richard Lynn, Chairman; committee members, Buddy Combs, Louis Banks, and Bernie Wall. Absent from the meeting was Night Administrator for the Atmore Campus, Cory Moore. The following individuals were present at the meeting held on the Brewton Campus: Richard Lynn, Chairman; committee members, Randy Clark, Don Odom, Jeffery Faust, Bernie Wall, and Maurice Moore. Absent from the meeting was Anita McCreary and Lyndon Butler, Student Representative.

The reason for having two separate meetings was to have each group focus on those issues that may be unique to a specific campus and then identify issues common to all campus locations. The night administrators were invited to participate in the meetings to share any concerns they might have in regards to night duty on the Atmore and Brewton Campuses. The Dean of Business was invited to participate in the meeting for input.

The following list identifies accomplishments during the past year to eliminate identified hazards, the potential for future problems, or to enhance the safety, security and conditions of property and facilities:

- Update maintenance policy and procedures manual to include safety check lists (Atmore & Brewton).
  - The revisions to JDCC: A Plan for Physical Resource Maintenance was completed in March 2007.

- Review security measures for Student Housing and install security cameras (Brewton).
  - The install was complete in the Fall of 2006.

- Parking lots are in need of surface repairs (Atmore & Brewton).
  - Two new parking lots were constructed on the Brewton campus in the Fall of 2006. Parking lots on both campuses will continue to be monitored for pot holes and other maintenance repairs.

- Building exterior handicap door bells need to be repaired and inspected regularly to insure proper operation (Atmore & Brewton).
  - In the revised JDCC: A Plan for Physical Resource Maintenance, this item was added to the monthly checklist.
Speeding continues to be a problem in parking lots and entrances to college campuses. Investigate and implement possible solutions (Atmore & Brewton).

- Speed limits signs were posted and have seemed to help cut down on vehicles speed through the campus.

The following list consists of issues and conditions identified by the committee to be addressed or on-going projects to be completed.

- Night adjunct instructors should have access to available telephones in each building in case of an emergency (Brewton).
- Repair broken and cracked sidewalks, walking paths and curbs (Brewton & Park).
- Drainage culvert needs replacement at entry to Park (Brewton).
- Building identification signs (Atmore).
- Identify a safety link on JDCC Web Page for staff, faculty and students to report maintenance needs and unsafe conditions (Atmore & Brewton).
- Patterson Auditorium stage door and loading dock need repairs (Brewton).
- Restrooms need exhaust fans installed (Brewton).
- Enforce the college policy to eliminate the posting of announcements on entrance/exit doors of buildings (Atmore & Brewton).
- Investigate the possibility of installing common keyed locks on exterior and interior doors (Atmore).
- Continue to monitor and improve night lighting conditions (Atmore & Brewton).
- Investigate the possibility of posting pedestrian signs at entrance to Park and parking lots (Atmore & Brewton).
- Take appropriate measures to demolish the college outdoor swimming pool (Brewton).
- Address water drainage on sidewalk between buildings (Atmore).

The committee will continue to monitor the progress of resolving the identified issues and will review the status of each at least annually.

Prepared by:

Richard Lynn, Chairman