Members of the Adult Education and Skills Division Advisory Committee met on the Atmore Campus on September 18, 2008 at 11:30 a.m.

Business:

- Dean Hall called the meeting to order and thanked everyone for attending. She welcomed Jennifer Dailey (WDT student representative) and asked everyone to introduce themselves. She explained that this meeting was to get input into the College’s 5-Year Plan for Career and Technical Education. This plan will be from 2008 to 2013. Dean Hall encouraged committee members to share any ideas or input into the new plan. She then turned the meeting over to Dr. Carol Bates, Interim Associate Dean of Instruction.

- Dr. Bates provided a PowerPoint presentation outlining the 2008-2013 College 5-Year Plan for Career and Technical Education. She stated that this plan was based on an analysis of demographic trends, labor market trends, situations unique to the college and its service area, and current levels of career and technical education program performance. Dr. Bates emphasized that the college is committed to offering effective career/technical education programs and services that will ultimately enhance students’ skills and enable students to achieve successful employment and provide financially for their families. The following areas will be met with Perkins Funding: program equipment, instructional aids/computer software upgrades, student assessment, professional development, and Tech Prep. She then gave everyone the opportunity to provide input and ask questions.

Hal Clements asked if JDCC plans to develop civilian short-certificate programs in the near future that would help students enter the workforce. Dean Hall stated that we currently offer an Employability Skills short certificate and that a Machine Tooling Business and Industry program will be offered in the near future. Dean Hall asked Mr. Clements to provide any ideas that he might have for short certificate programs.

Dean Hall asked for suggestions on how JDCC could help promote non-traditional programs. Al Bennett stated that word of mouth is the best way to do this. He also suggested asking our non-traditional students to help recruit at career fairs, etc. Bob Welling stated that employers are also trying to get gender equity in the workplace. Brochures/flyers promoting non-traditional programs would be another way to get the word out.
Williamson stated that the high schools also promote non-traditional programs in their programs.

- Al Bennett provided an overview of the Adult Education Program at JDCC. He stated that JDCC has a strong adult education program with day and night classes in Atmore and Brewton, and night classes in Flomaton. There is also a night ESL class in Brewton. He provided flyers and brochures indicating the class schedule as well as the services offered at JDCC. JDCC’s adult education program received an “A” for last year’s performance. David Quarker suggested that they let people know that there is no charge for these services.

- Mr. Bennett also provided an overview of the Workforce Development program at JDCC. He stated that the goal of Workforce Development was to develop specific customized training for employers and people seeking employment. Mr. Bennett has worked with Georgia Pacific to provide employee assessments as well as training for welders at GP. Classes have been provided to Poarch Creek Indians on computer skills. A machine tool class is being coordinated between JDCC, Reid State, AIDT, Muscogee Metal Works, and the ATN to provide training. The program at Wallace-Dothan has been closed and the equipment will be transferred to this area for use. Two milling machines and 2 lathes will be sent to GP and the rest of the equipment will be housed at Muscogee Metal Works in Atmore. The instructor will train under the TEBI program and it will later be opened to the general public. Dean Hall state that PCI Gaming has requested training for their employees to be able to pass code tests for electrical, plumbing, and HVAC.

There being no further business, Dean Hall thanked all committee members for their attendance and input into the meeting. The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Carolyn Woods

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