Present:  Dr. Susan McBride, Carol Bates, Kathleen Hall, Otis Thames, David Quarker, Richard Morgan, Carolyn Woods, Susan Gunn (Masland), Jim Kellen (SAWDC), Al Etheridge (SAWDC), Jennifer Dailey (JD Student), Russell Petty (JD Student, and Jason Timothy (JD Student).  Not present were Jerry Ferrell, Mickey Cannon, Cornelia Miller, Al Bennett, Chipper Staff, Bob Welling, Mayor Howard Shell, Diane Williamson, Peggie Byrd, Marshall Rogers, and Hal Clements.

Members of the Adult Education and Skills Division Advisory Committee met on the Atmore Campus on October 21, 2008 at 4:30 p.m.

Business:

• Kathleen Hall called the meeting to order by welcoming everyone.  She advised the committee that the purpose of the meeting was to approve the 2007-08 performance data for the Carl Perkins report.  She pointed out that the data included students at Fountain and Holman Correctional sites as well as the free-world students in Atmore and Brewton.  She stated that many times students were not able to complete a program in corrections due to transfers and/or releases.  She then asked each committee member to introduce themselves.

• Dr. McBride welcomed everyone and explained how the advisory committees are beneficial to the college.  This meeting will allow industry, students, faculty, and administration to come together and talk about issues that face the community and offer different perspectives in overcoming obstacles that may stand in the way of our students.  She stated that advisory committees have a tremendous impact on the educational process at JDCC.  She thanked the committee for their service on the advisory committee as well as any input they might have for the Carl Perkins Report.

• Kathleen Hall asked the committee to look over the minutes from the September 18, 2008 meeting.  She then asked for a motion to accept the minutes as written. Otis Thames made a motion to accept and David Quarker seconded the motion. There was no discussion.

• Dr. Carol Bates provided a PowerPoint presentation outlining the completed 2007-2008 Performance Report.  Dr. Bates discussed each measure which included the targeted level of performance as well as JDCC’s level of performance for the data collection period.  She explained steps that JDCC intends to take in order to improve areas that fell below the targeted level of performance.

Areas of discussion were:

Measure Ic:  Percent of completers passing required licensure/certification examinations.  Dr. McBride stated that while we were below our targeted level for licensure, we were well above the national average of 70% for retention rate of
nursing students. She stated that the faculty at JDCC worked hard to keep our students in the program.

Measure 2f: Percent applicable programs having articulation agreements with secondary programs. Al Etheridge stated that the Escambia County Career Center located in Brewton, AL has an excellent facility.

Measure 2g: Percent applicable programs enrolling high school students or GED program students for dual credit, accelerated credit, or concurrent enrollment. Kathleen Hall stated that JDCC has a large dual enrollment program for academics and that we will work toward offering a dual enrollment program for technical education. She stated that the reason JD has not pursued the technical dual enrollment was because we did not want to be in competition with the county school system. Al Etheridge stated that most schools were not as well equipped in offering technical programs as Escambia County is. Susan Gunn stated that the smaller schools were not able to offer technical programs. Jim Kellen stated that he would like to see an apprentice program for students that were not on target with graduation so these students would have something to fall back on. Dr. McBride stated that it would be tough to offer an apprentice program in a rural area. She stated that if a larger area, such as Mobile, offered a good model, it might be possible to migrate an apprentice program to the rural communities. Dr. McBride stated that the GED program would be an excellent place to try an apprentice program in our area.

- Kathleen Hall provided a brief overview of Workforce Development. She stated that Al Bennett was the Director of Workforce Development. She stated that JDCC has a large training program with Georgia Pacific and Muskogee Metal Works. These training programs are provided in collaboration with AIDT, Reid State, the Alabama College System and the Governor’s Office. Muskogee Metal Works has a press conference scheduled for Friday, October 24, 2008, to showcase their training program. JDCC also provides classroom instruction and WorkKeys scoring services for Masland Carpets. Many different training classes have been offered to employees of Poarch, PCI Gaming, and Creek Indian Enterprises (CIE). Mr. Bennett is working to develop a partnership with Wind Creek Casino to offer training for hotel employees. JDCC will be offering a continuing education class in Spring 2009 on the Essential Skills of Leadership and Essential Skills of Communication. These classes will meet 2 nights and provide a condensed version of other classes offered through Workforce Development at JDCC. The goal of Workforce Development is to continue to train and provide graduates with the skills they need for successful employment.

There being no further business, Dean Hall thanked all committee members for their attendance and input into the meeting. The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Carolyn Woods

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