Jefferson Davis Community College  
General Education Program and Student Learning Outcomes

Meeting Minutes

January 8, 2008

10 a.m., Hines 3

Members: Deborah Albritton, Carol Bates, Linda Miller, Beulah Patton, Ann Lambert, Ann Mantel, Cornelia Miller, Lisa Pace-Hardy, Sue Lang

Committee members discussed the use of the data collected for the Writing across the Curriculum Pilot Study. Students are having difficulties transferring basic English writing skills from the composition class to general education classes. It was determined from the pilot study that professional development was needed to help faculty use the grading rubric in their content areas. Deborah Albritton, Chair of the Professional Development Committee, will try to schedule a professional development activity for faculty to help them use the grading tool in their disciplines to improve writing across the curriculum.

The committee members began examining the student learning outcomes data collected for Fall 2007. Committee members checked to determine if the data collected was sufficient to demonstrate that the stated outcomes had been met. The committee members reviewed Masonry, Air Conditioning, Small Engine Repair, Auto Body Repair, Cabinet Making, Commercial Food, and Barbering. Suggestions were made and turned over to Cornelia Miller, Division Chair for the technical programs. Ms. Cornelia Miller will take to the technical faculty about the revisions.

Division Chairs were reminded to bring the data collected for the General Education SLOs to our next meeting. We will finish reviewing the Fall data at our next meeting in February.

Respectfully submitted,

Carol Bates