Jefferson Davis Community College
General Education Program and Student Learning Outcomes
Meeting Minutes

January 7, 2009

10:30 a.m., IITS
Members Present: Carol Bates, Beth Billy, Sue Chapman, Lyn Gill, Ann Lambert, Ann Mantel, Mary Beth Lancaster, Jeannette Lymon, Linda Miller, Dan Wagner

• General Education Outcomes: Academic
  o Carol Bates commended the committee for their hard work over the past several years in developing and assessing student learning outcomes. Dr. Bates highly praised the committee for their methods of analyzing the data and using the results to develop instructional methods aimed at improving student learning at JDCC. Because of the hard work of the committee members, the College received no SACS recommendations for SLOs!
  o The committee members reviewed the outcomes, means of assessment, and data collected for Fall semester 2008.
  o Carol Bates commended several of the faculty for the detailed rubrics that have been developed to measure SLOs. The rubrics not only demonstrated how well students achieved the overall outcomes but also identified specific areas in which students needed improvement.
  o Mrs. Lancaster brought up the problem of all instructors not following the departmentalized grading rubric. There was discussion about the validity of the results. The committee agreed that the data collected was good and valid and concluded that we should use the data collected even though it was incomplete. All instructors will be reminded of the importance of following the departmentalized syllabi, tests, rubrics, etc. designed to measure SLOs.
  o Data will again be collected and analyzed for Spring 2009. The results for the academic year (both Fall 2008 and Spring 2009) should be summarized, and instructors should submit a detailed plan of action for improving instruction based on the results of the summary of data. At this time, new goals for the coming academic year should also be developed.

• Carol Bates, Cornelia Miller, Otis Thames, and Lavon Smith will meet on the Atmore Campus on February 6, 2009, to review the SLOs, means of assessment, and data collected for the technical programs for Fall 2008.
• A review of the SLOs for the AAS degree programs (OAD, NUR, and DDT) will be conducted at the next meeting.

Respectfully submitted,
Carol Bates