ADULT EDUCATION AND SKILLS
DIVISION ADVISORY COMMITTEE

Present: Mary Beth Lancaster, Dr. Carol Bates, Kathleen Hall, Otis Thames, David Quarker, Carolyn Woods, Al Etheridge (SAWDC), Tyler Godwin (JD Student), Gwen Manning (JDCC Student), Al Bennett, Chipper Staff, Bob Welling, Hal Clements, Susan Mack, and Cornelia Miller.


Members of the Adult Education and Skills Division Advisory Committee met on the Atmore Campus on October 19, 2010 at 5:00 p.m.

Business:

- Kathleen Hall called the meeting to order by welcoming everyone. She advised the committee that the purpose of the meeting was to approve the 2009-10 performance data for the Carl Perkins report. She pointed out that the data includes students at Fountain and Holman Correctional sites as well as the free-world students in Atmore and Brewton. She advised that Ms. Lancaster would split the information by correctional and free world when the data is available. Dean Hall advised that the college had done very well on the data this year and attributed it to the economy. She stated that this grant was very important to JDCC in updating the equipment and providing professional development opportunities to the instructors. Dean Hall welcomed JDCC students Tyler Godwin and Gwen Manning to the committee and advised that she would appreciate any input they might have into the technical programs.

- Susan Mack described the medication dispensing equipment that was purchased with Carl Perkins money last year. The equipment scans the medication and the patients’ identification to make sure that the medication being dispensed is for the intended patient. She stated that this equipment is very beneficial to our students because the hospitals are using this type of equipment for dispensing medications.

- Mary Beth Lancaster provided a PowerPoint presentation outlining the completed 2009-2010 Performance Report. Ms. Lancaster discussed each measure which included the targeted level of performance as well as JDCC’s level of performance for the data collection period. She explained steps that JDCC intends to take in order to improve areas that fell below the targeted level of performance.
  - Areas of discussion were:
    - Measure 4P1: Percent of career/technical education completers employed, in military, or apprenticeship programs in the 2nd quarter following the program year in which they left the program. Dean Hall stated that this information was provided by the Department of Industrial Relations. She pointed out that most of our technical programs are in the correctional setting where graduates are not
employed prior to being released. She also stated that since this information is tracked by the Alabama Department of Industrial Relations and it does not include out-of-state employment.

- Kathleen Hall stated that many of our technical programs fill up prior to registration or during the early hours on registration day. She also stated that the withdrawal rate is better for these programs because the students know how difficult it is to get back into the classes. Al Etheridge stated that the increases may be due to the rising number of dislocated workers and older students that are enrolling in college. Hal Clements stated that funds are available through the WIA program but that the classes are filling up prior to the students being able to register for the classes.

- Al Bennett provided a brief overview of Workforce Development. Mr. Bennett stated that the year began slow because of the economy. Businesses don’t like to spend money on training when the economy is not doing well. He stated that JDCC offered some freebies and consultations to help the businesses. He stated that in July after the oil spill he went to Gulf Shores for a couple of months and worked with the ATN to set up a Business Support Center to help businesses during the crisis. The Business Support Center provided counseling as well as assistance in filing claims and setting up business plans of operation. The Business Support Center was provided through a Department of Labor grant in the amount of 1.7 million dollars. This provided funds for a center in Gulf Shores and Bayou La Batre. Managers were hired for both centers as well as 2 counselors at each location and intake personnel. The center has assisted 240 businesses in Gulf Shores to date. He did not have information available for the Bayou La Batre center. Mr. Bennett stated that business has picked up over the last couple of weeks. He has three contracts that he prepared this week for training. He stated that Region IX received a grant to provide Industrial Engineering Technology classes on campus. Mobile units for training will be provided on campus for one semester at a time beginning in January. Mr. Bennett also stated that JDCC is working on implementing a Machine Tool Technology class on the Atmore Campus.

- Cornelia Miller, Director of Adult Education, gave a brief overview of the adult education program. She stated that JDCC now has 17 programs going at 9 different sites. Adult Education has a new site at Wind Creek provided through PCI Gaming. She stated that PCI Gaming pays all expenses for instructors and supplies. The JDCC Adult Education program served 547 students; 117 received their GED; and 46 students articulated to postsecondary. The Adult Education Program must reach a 10% increase in enrollment each year and a 5% increase in students receiving their GED. She stated that JDCC exceeded those goals this year.

There being no further business, Dean Hall thanked all committee members for their attendance and input into the meeting. The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Carolyn Woods